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| Project Reference No. | M3-309 |
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Communities of Practice

Action plans must be uploaded through 'Submit a Form' on www.reframingthefuture.net by COB Tuesday 27 May 2008.

All sections must be completed.

Please note: sections 1 – 11 of this document will be placed on the Reframing the Future website. Details of participants in item 13 will only be used in accordance with our privacy policy and will not be published on the website.

Name of organisation funded by Reframing the Future

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| 370 degrees (formerly VICTEC Limited) |
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1. Convenor's details

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|--------------------------------------|----------------|----------------------|
| Name: Peter Parry | | |
| Position: Training Manager | | |
| Organisation: Victec Skills Centre | | |
| Address: 1024 - 1038 Lygon St | | |
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| Email: peter.parry@370degrees.com.au | | |

2. Facilitator's details

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| Name: As above |
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3. Your project goal (which of the three Reframing the Future goals your project is addressing).

To develop staff capability to continuously improve the quality of competency base training and assessment.

4. Your priority area (which of the seven priority areas your project is addressing).

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| Priority area | Partnerships |
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What challenges will you address during your project in focusing on your priority area?

The challenges that are anticipated within this project may include:

State and Territory requirements.

Each state and territory has its individual reporting and organisational requirements. This project will try and address each state or territory's individual requirements and fit these within the training package implementation and delivery strategies that will developed within this project.

Dispersement of project members.

The physical location around the country of each of the project members will raise issues of how the project will be able to maintain connectiveness, cohesion and coordination throughout the project. This will require the project team to commit to the project and maintain a strong communication process.

Lack of resource delivery capability.

As this project will consider the requirements for resources and delivery of training package material the perceived lack of materials or resources often blocks participants from moving forward and adapting a willingness to undertake new teaching and learning strategies and practices.

5. Domain of knowledge

The domain of knowledge for this project is based on the development of innovative, flexible and responsive teaching and learning practices within the new training package framework. The need to actively engage with our learning community and provide contemporary teaching and learning practices is the major focus of this project.

6. Facilitating your community of practice

To facilitate the progression through the stages of growth of communities as outlined by Wenger, the group will be exposed to a set of activities taking them from current practice through to preferred practice. This will be facilitated by establishing current practice and moving to exposure to concepts of preferred teaching and learning practices. The aspired aim of this project would be to move from the potential stage of development through to the active stage of development within the term of this project.

7. Structuring your community

This project is structured to develop the three components of a community of practice in the way that develop:

Domain of Knowledge - this will be the initial stage of the project where a common approach to the teaching and learning of the electrotechnology training package will be developed and agreed upon. This approach will be clearly defined and communicated to the community, a key component of this project.

Community – the practice of engaging participants from a wide variety of locations and organisations from around Australia ensures that this project by its structure will be able to develop this component of a community of practice. This is a major aim of this project to develop a strong community focus that fosters interaction between the participants to develop mutually agreed outcomes for the delivery of this training package.

Practice – this aspect of a community of practice is the major focus of this project. It is to change current practice. This project is centred around the what Wenger indicates what a community needs to take charge of the development of practice, knowledge sharing, development, learning activities and all of the decisions around these to influence change of current practice.

8. Anticipated outcomes

a) What new capabilities do you anticipate the participants will develop during the project?

- Agreement of a consistent approach to the delivery of new and innovative teaching and learning practices within the electrotechnology training package.
- Providing an environment of co-operation within the electrotechnology training communities across all states and territories within Australia.
- The sharing of resources, practices and delivery strategies amongst the electrotechnology training community.

b) Please describe the specific outcomes anticipated as a result of your project:

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| for participating organisations | Rationalisation of resource allocation Teaching and assessment resources |
| For the VET system | Greater cohesive practices Consistency in delivery and assessment of training Stronger industry participation |

9. Evaluation process

Please provide an outline of the methods you will use to:

- a) evaluate the participants' learning
 - participant input on preferred methodology
 - interviews
 - reflective activities
- b) evaluate your project's efficiency and effectiveness.
 - Interviews
 - Self, peer and supervisor reports
 - Organisational audits

10. Promotion

Please outline how your project's processes and products will be promoted:

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| within your organisation(s) | Staff Meetings Network Meetings Staff In-service activities |
| to industry and other relevant organisations | Industry newsletters ISC website Network Meetings |
| to the broader VET sector | Network Meetings National Conference |

11. Project timeframe

Please list project milestones and key dates

| Milestone | Key date |
|--|-----------------|
| Initial meeting to set up group. | 22 April 08 |
| First Meeting of all participants. | 16 June 08 |
| Agreement of delivery strategies and documentation. | 4 July 08 |
| Engagement of material developers | 8 August 08 |
| Project Mid-term report | 19 August 08 |
| Development of materials | 30 September 08 |
| Project review meeting | 13 October 08 |
| Presentation of teaching and learning strategies at EE-OZ Conference | 21 Oct 08 |
| Project Final Report | 25 November 08 |