

Project ID No.	IR 215 / 2 / 1 / 07
GOAL	5
SUB-PROGRAM	

Applying Information and Research

Action plans must be submitted online to www.reframingthefuture.net by COB Tuesday 5 June 2007.

Please select "Submit a Form" on the Home Page Menu and follow the prompts.

All sections must be completed.

Please note: sections 1 – 10 of this document will be uploaded onto the Reframing the Future website. Details of participants in item 12 will be only be used in accordance with our privacy policy and will not be published on the website.

Name of organisation funded by Reframing the Future

TAFE NSW – Northern Sydney Institute

1. Convenor's details

Name: Lynne Paisley		
Position: Counsellor		
Organisation: TAFE NSW Northern Sydney Institute – North Sydney College		
Address: Counselling & Career Services, 213 Pacific Highway		
City/Suburb: Gore Hill	Postcode: 2065	
Ph: 02 99420056	Fax: 02 99420053	Mobile:
Email: Lynne.paisley@tafensw.edu.au		

2. Facilitators' details

Name: Penny Johnson		
Address: Counselling & Career Services, 213 Pacific Highway		
City/Suburb: Gore Hill	Postcode: 2065	
Ph: 02 99420056	Fax: 02 99420053	Mobile:
Email: Penelope.johnson@tafensw.edu.au		

3. Project overview (100 words maximum)

What outcomes do you hope to achieve in your project?

The project will:

- Identify and analyse current research on engaging and retaining Gen Y (15 – 24 yr olds) in the VET sector
- Examine best practice models already developed in the VET sector
- Engage with key stakeholders to identify further ideas, practices and models
- Produce an annotated bibliography
- Host a professional development seminar for VET practitioners to present and discuss best practice guidelines
- Create networks with organizations external to TAFE and strengthen networks within TAFE NSW

4. Information and research to be used and applied as the basis of the project

Please list relevant reports, research, articles, publications, good practice models and websites that the project participants will engage with. Outline the practical ways this information will be applied.

At this stage it is intended that participants will engage with the following:

NCVER reports

- Early school leavers and VET: Research at a glance (June, 1999)
- Tom Karmel, (April, 2007) *Vocational and Educational Training and Young People: Last but not Least*
- Rebecca Sherman (June, 2006) *Down the track: TAFE outcomes for young people two years on*
- Davinia Woods (March, 2007) *The role of VET in helping young people’s transition into work: At a glance*
- Susan Dawe (May, 2002) *Focusing in generic skills in training packages*
- Katrina Ball & David John (August, 2005) *Apprentice and trainee completion rates*

Research

- Collate information obtained via websites, eg. ICVET, NCVER & VOCED, ANTA, TVET
- Library searches
- Publications by researchers and practitioners related to youth issues such as: Andrew Fuller, Mark McCrindle, Peter Sheahan, Mark Prensky, Anastasia Goodstein

Good Practice Models

- Examination of what currently works well (focus groups of students and teachers)

Practical Ways this information will be applied:

- Relevant articles, research reports, web addresses will be posted on a sharepoint site and website as appropriate
- Information presented at a seminar for VET practitioners to assist in the upskilling of assessment and delivery practices
- Annotated bibliography distributed

5. Project methodology

Please describe:

<p>the workbased learning methodologies you will use; and</p>	<p>Drivers team with guest speakers or participants. The primary method is the Learning Circle method whereby knowledge and common resources will be shared. Organized facilitated team meetings, reflection and evaluation by facilitator and the recording of learnings, use of action learning/research approaches to plan, act, review and reflect on learning.</p>
<p>how the workbased learning will be facilitated and evaluated to optimise the application of research and information</p>	<p>The project facilitator will be responsible for maintaining the communication links between the team members. The circle will be encouraged to reflect on their findings and have regular opportunity to reflect, share, debate and discuss information. Self evaluation tools will be completed by each participant at the end of each meeting.</p>

6. Knowledge creation and management strategies to be utilised

Please detail the strategies that your project will utilise to create, transform and manage knowledge (both tacit and explicit) for:

individuals	<ul style="list-style-type: none"> • Examination of current VET practices and identifying best practice models • Participation in all 4 modes of knowledge conversion • Documentation of meeting outcomes will be circulated • Reflective discussions and professional conversations will be built into meetings
the project team	<ul style="list-style-type: none"> • Sharepoint site and proforma to manage explicit knowledge and abstraction of that knowledge • As part of the information gathering and sharing process training in the use of sharepoint will be provided • Conduct focus groups of VET students and VET practitioners
the organisation	<ul style="list-style-type: none"> • Access to the annotated bibliography, sharing of learning within and outside of TAFE NSW using Sharepoint, presentations and through the NSI Counselling & Career Services Website • Through the development of further strategies such as VET forum

7. Anticipated outcomes

Please describe the outcomes anticipated as a result of your project:

for participating individuals	<ul style="list-style-type: none"> • Opportunity to familiarise individuals in Learning Circle Methodology and the action learning process • Broader knowledge base and better able to assist Gen Y students • Increased skills in team based project contribution • Development of networks and contacts • Opportunity to evaluate and reflect on current practices • Better use of and understanding of new technologies eg. sharepoint
for participating work teams and organisations	<ul style="list-style-type: none"> • Developing resources that will be available to VET practitioners via website and seminar • Greater understanding of knowledge management and information sharing • Experience of action learning and research • Developing guidelines for best practice
for the VET system	<ul style="list-style-type: none"> • Retention of 15 – 24 year olds in education • Identification of synergies and linking networks that already exist • Increased client focus • More targeted teaching and assessment strategies

8. Evaluation

Please provide an outline of the methods you will use to evaluate the participants' learning and your project's efficiency and effectiveness.

- Team reflection of new learning and the process
- Application of best practice to engage and retain 15 – 24 year olds
- Implementation of new ideas – follow up focus groups and feedback
- Forum feedback and evaluation

9. Promotion

Please outline how your project processes and products will be promoted:

within your organisation(s)	Staff development, presentations, forums, counselling website, sharepoint site
to industry or other relevant organisations	Publication of articles in appropriate newsletters, presentations and professional conversations at networking functions
to the broader VET sector	Posting of material to accessible site via showcasing and presentations at DEST events

10. Project timeframe

Please list task/actions and key dates

(Please add rows as required)

Task/action	Key date
Action Plan due	5 th June, 2007
Team Meeting – allocation of roles, goal setting	19 th June, 2007
Team Meeting – division of research areas	3 rd July, 2007
'Retaining 15-19 year olds' ICVET conference at Brighton	11 th &12 th July
Team Meeting – reflect on skills, attitudes and knowledge to date	31 st July, 2007
Team Meeting – work on mid term report	7 th August, 2007
Mid Term Report due	28 th August, 2007
Mid Term Forum (? Melbourne)	Mid Sept
Team Meeting- wrap up	4 th Sept, 2007
Team Meeting – work on Final Report	6 th Nov, 2007
Final Report due	27 th Nov, 2007
National Forum	19 th & 20 th Nov, 2007