

Project ID No.	ITN 96 / 5 / 1 / 7
GOAL	4
SUB-PROGRAM	

Effective Networking Industry Training Networks

Action plans must be submitted online to www.reframingthefuture.net by COB Tuesday 20 June 2006.

Please refer to 'How to submit an action plan online' in the Reframing the Future handout or on the website.

All sections must be completed.

Please note: sections 1 – 9 of this document will be uploaded onto the Reframing the Future website. Details of participants in item 11 will be only be used in accordance with our privacy policy and will not be published on the website.

Name of organisation funded by Reframing the Future

TAFE SA, TTG Campus

1. Convenor's details

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2. Facilitators' details

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3. Project overview (100 words maximum)

What outcomes do you hope to achieve in your project?

The primary outcome of the project is to establish a network of VET practitioners whose purpose is to explore the structuring of an abridged accredited course to assist disadvantaged young, single mothers in gaining basic skills for entry/re-entry into the workforce.

Specifically the project examines how critical stakeholders can work together to improve and increase training provision for those community members participating in the government initiative 'Parents Return to Work' program.

The project will work within the parameters of the 'Return to Work' program and build the platform for offering selected units found within Certificates 2 & 3 from the Floristry Training Package. Units will be selected that are appealing to the potential target group members but that also contain aspects of retail operations.

4. Industry training issues

What training issues related to implementation of the national training system will be addressed by your project?

- Access to national recognised training by disadvantaged target group personnel
- Portability of accredited training, customised to best meeting training needs
- Establishment of a Government RTO, Government Agency and industry training network
- Seeking of consultation, involvement and feedback from all network participants as a means of streamlining efforts to deliver the national training system to target group participants workplaces, regardless of obstacles such as childcare availability, costing concerns and other such issues
- Increased exposure to a relatively newly endorsed training package
- Addressing skills shortages/qualified staff within the Retail industry

5. Network facilitation

Please describe what steps you will take to ensure that all members of your network are able to benefit from membership of the network, when the members:

<p>might come from different types of organisations (e.g. industry, provider, union, large, small, metropolitan, country, public, private)</p>	<p>Promote acceptance of differing opinions, methods, ideas Focus on the positives and benefits of the new network Sharing of common goals, experiences and challenges Embrace action learning concepts/methodologies at all times within the life of the project</p>
<p>have different amounts of time available for participating</p>	<p>Overcome via experimentation with various media: teleconferencing/face to face/email or telephone</p>
<p>might vary from wanting strong to weak connections</p>	<p>Listen to all focus group members and endeavour to accommodate preferences. Connection strengths may alter as the network matures so effective, ongoing communication is vital</p>

6. Network processes

Please describe how you propose to provide opportunities for members to undertake one or more of the following activities:

<p>– to reflect upon and improve their practice in analysing, designing or delivering industry training programs</p>	<p>Access to all stakeholders point of view and their contributing role to the project</p> <p>Adequate allocation of time for brainstorming and reflection by all stakeholders</p> <p>Minuting of meetings/actioning of items and encouraging of two way communication</p> <p>Action learning embraced and encouraged by facilitator</p>
<p>– share information</p>	<p>Dependant upon participants commitment to the network and willingness given by their own organisational/department culture.</p> <p>As above, allow exploration in terms of new ideas/possibilities and pov's.</p>
<p>– access resources</p>	<p>Established parameters of operation of 'Return to Work' program</p> <p>Adaptation of existing resources for potential target group members</p> <p>Linkage of established services provided for ease of return to work by potential participants</p>
<p>– develop new forms of collaboration with other members</p>	<p>By encouraging participants to explore the establishment of new opportunities and thereby norms of operation within the project</p> <p>Encourage further joint initiatives outside of the life of the project in order to encourage single young mothers return to work</p>

7. Anticipated outcomes

Please describe the outcomes anticipated as a result of your project:

<p>for participating individuals</p>	<p>Skill development in knowledge of the VET system</p> <p>Knowledge acquisition re workbased learning methodology and relevant application to industry in general</p> <p>Development of communication strategies specific to the project brief</p> <p>Generation of tailored training program and the skills associated with meeting specific target group needs</p>
<p>for participating organisations</p>	<p>Existence of a sustainable network that focuses on improving the quality of consistency of training and assessment strategies suitable for a disadvantaged target group within the community</p> <p>Accessing of existing resources within the VET system and customisation of these resources</p> <p>Establishment of communication strategies between Government agencies and support services</p> <p>Formation of relevant implementation strategies for a relatively newly endorsed training package</p> <p>Showcasing of project via DFEST forums</p>

for the VET system	<p>Greatly increased acceptance of VET system by fellow Government agencies</p> <p>Introduction to VET by potential target group members at a level of skill set that is non threatening and inclusive</p> <p>Skills further enhanced in encouraging workbased learning methodologies and the associated implications within industry</p>
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8. Evaluation

Please provide an outline of the methods you will use to evaluate the participants' learning and your project's efficiency and effectiveness.

Project Evaluation will be based on the six stage model for Evaluation: 'Self Evaluation Strategies' (Reframing the Future). Both formative and summative evaluation techniques will be utilised throughout the life of the project. Evaluation is primarily concerned with ascertaining the value and extent of workbased learning that has occurred within the newly established Industry Training Network.

Activities to achieve this include the following:

- Focus gp self assessment at the commencement and conclusion of the project
- Ongoing reflection/feedback on workshop activities – dissemination of information via appropriate communication channels (specific for rural/remote communities)/benefits achieved/challenges encountered
- Formation of discussion groups/focus questions for focus gp to take to other industry participants
- Qualitative monitoring – discussion with all stakeholders
- Progressive monitoring of action plans/development of tools to allow the implementation of a project training program

9. Project timeframe

Please list project milestones and key dates

(Please add rows as required)

Milestone	Key date
Informal Focus Gp Meeting A: Project parameters, tasks est	5 th June
Formal Focus Gp Meeting #1: Finalising action plan	15 th June
ACTION PLAN DUE	20 th June
Formal Focus Gp Meeting #2: Inclusion of all stakeholders	22 nd June
Informal Focus Gp Meeting B: Consolidation of progress to date	6 th July
Formal Focus Gp Meeting #3	3 rd August
Formal Focus Gp Meeting #4	17 th August
Informal Focus Gp Meeting C: Development of customised resources/teaching plan	31 st August
MID TERM REPORT DUE	5 th September
Formal Focus Gp Meeting #5: National Floristry Network Presentation	14 th September
MID TERM FORUM	15 th September
Formal Focus Gp Meeting #6: Finalisation of project	28 th September
NATIONAL FORUM	November
FINAL REPORT DUE	5 th December