

Project ID No.	CP 7 / 5 / 1 / 3
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Effective Networking Communities of Practice

Action plans must be submitted online to www.reframingthefuture.net by COB Tuesday 20 June 2006.

Please refer to 'How to submit an action plan online' in the Reframing the Future handout or on the website.

All sections must be completed.

Please note: sections 1 – 9 of this document will be uploaded onto the Reframing the Future website. Details of participants in item 11 will be only be used in accordance with our privacy policy and will not be published on the website.

Name of organisation funded by Reframing the Future

St John Ambulance Aust SA Inc

1. Convenor's details

Name: Karen Henry		
Position: Training Officer		
Organisation: St John Ambulance Aust SA Inc		
Address: St John Ambulance Aust SA Inc		
City/Suburb: Unley		Postcode: 5061
Ph: 08 83066905	Fax: 08 83066995	Mobile: 0438 822908
Email: karenh@stjohnsa.com.au		

2. Facilitators' details

Name: Karen Henry & Benjamin Holliister		
Address: 85 Edmund Avenue		
City/Suburb: Unley		Postcode: 5061
Ph: 08 83066905	Fax: 08 83066995	Mobile: 0438 822908
Email: karenh@stjohnsa.com.au education@stjohnsa.com.au		

3. Project overview (100 words maximum)

What outcomes do you hope to achieve in your project?

- The project will orientate an existing group of Assessors across the state in SA in targeted Validation focused COP.
- Enhance knowledge gaps of the NTIS across Assessment and Validation.
- Complimentary evidence to support the new TAA04 qualification in current skills and evidence.
- Increased opportunities and mechanisms to engage with Validation and AQTF standards 7,8 & 9.

4. Domain of knowledge

What aspects of the national training system will be addressed by your project?
 (e.g. establishing relationships with industry clients; improving workplace assessment or delivery;
 implementing new Training Packages) (Please add rows as required)

Increased confidence with NTS

Sound understanding of the principles of Assessment Validation and Moderation

5. Facilitating your community of practice

Please describe how you propose to facilitate your group progressing through the stages of growth of a Community of Practice (see Table 4.1 in the report: *The Potential for Communities of Practice to underpin the National Training Framework*):

Potential:

Group members have self nominated to come together and work on Assessment validation.

Coalescing:

Members will work together more intensively than they have in the wider Assessor Network, each meeting will aim at running at least one validation activity and one assessment tool to be validated.

Active:

The group will be active in between face to face sessions with on line discussion and activities to reflect upon.

Interest will be encouraged through email and forums.

Dispersed:

The group will eventually move out of the COP back into the wider Assessor Network but will have a centre of knowledge remain with this group to be used to empower the broader network.

Memorable:

The 2007 State Training Conference will have the COP present the activities, highs, lows and collective knowledge now shared by the group. The COP will have the legacy of validated assessment tools, processes and deeper knowledge.

6. Structuring your community

Please describe how you propose to support the development of the three components of your community: its domain of knowledge, community and practice (see *Effectively Structuring Communities of Practice in VET*):

Domain of knowledge

The domain of knowledge is to build upon and undertake Assessment Validation, specifically on courses aligned to the Health Training Package.

Community

The community has self nominated from a large Network. The membership is a smaller group (25% of the larger Assessor network). The community is a mix of rural, remote and Metropolitan Assessors and their Managers. These self nominated COP members have done so with the knowledge they will be meeting face to face, on line through discussion, reading articles and uniting as a full community at our next training conference. They accept and acknowledge that a time commitment is required on their behalf prior to nomination. The community although separated geographically up to 1200 kilometres in physical distance, want to work together to share their ideas and develop sound validation practice and validated tools.

Practice.

To firstly discuss the aspects and understanding around Assessment validation. With this knowledge then move into sharing assessment tools which will be validated and recorded into a bank of shared assessment tools. To allow reflection on current assessment practice.

7. Anticipated outcomes (see Chapters 6-7 of *The Potential*)

Please describe the outcomes anticipated as a result of your project:

for participating individuals	A greater understanding of Validation as a process.
for participating organisations	Trainers should produce better outcomes for the organisation for clients regarding Assessment decisions.

8. Evaluation

Please provide an outline of the methods you will use to evaluate the participants' learning and your project's efficiency and effectiveness.

- Evaluations will be posted on the web site, posted in via mail or collected at each point of the COP project.
- Evaluations would also encompass broader aspects of qualitative feedback from our clients regarding assessment decisions and management of these by the staff.
- Regional Managers would also be included as a separate evaluation point to include antidotal and additional information that would be collected informally through discussions with COP members.

9. Project timeframe

Please list project milestones and key dates

(Please add rows as required)

Milestone	Key date
Expression of interest in COP posted onto Assessor E site	15/6/2006
Selection of COP members for Reframing project re Validation	30/6/2006
Planning of state wide validation COP and mail out of material	5/7/2006
Collection of COP participants knowledge at commencement of project	5/7/2006
2 regions will have run out Validation activities	15/8/2006
Mid term report prepared and submitted	30/8/2006
A range of events re Validation activities to run within 5 regions – dates t.b.a Collect evaluations and qualitative data.	30/10/2006
State wide COP event in Adelaide – date to be set by mid November	15/11/2006
Finalisation of COP activities and evaluations for report	20/11/2006
Submission of final report to Reframing with invoice for 25% of project.	30/11/2006